

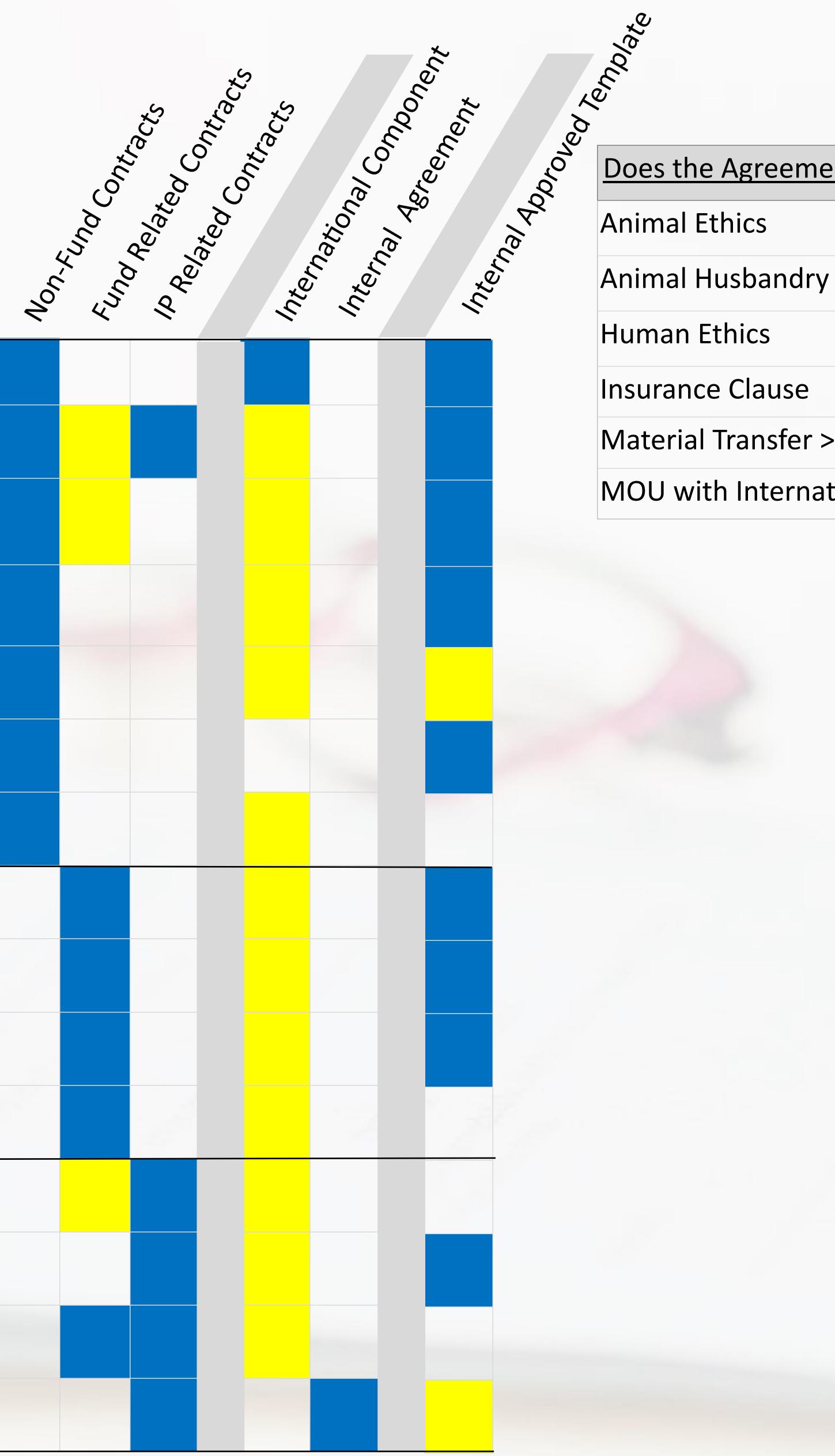
## **Affiliation Agreement** Confidentiality/Non-Disclosure Data Sharing Agreement Material Transfer Agreement (MTA) Memorandum of Understanding (MOU) **Research Participant Agreement** Research Permit (i.e. national parks) **Collaborative Research Agreement** Fee-For-Service Agreement Fund Transfer Agreement (send \$) Sub-Award Agreement (receive \$) **Copyright Agreement** Inter-Institutional Agreement (IIA) Licensing Agreement **Relationship Agreement**

Yes

Sometimes

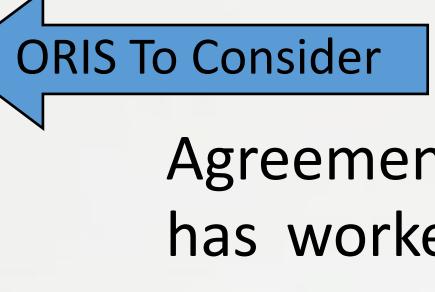
This information is in accordance with institutional policies: Legal Resource Policy, Contracts—Approval and Signing Authority Policy Poster created by: Brandie M. Lea | Partnerships & Commercialization Coordinator | Brandie.Lea@uleth.ca | (403) 329-2406

## **RESEARCH RELATED CONTRACT AND AGREEMENT PROCESSES** University of Lethbridge



Agreement is Required for a PI from an external source

ent Include:	<u>Contact:</u>
	Research Ethics Officer
/ Budget	Director, Animal Care Services
	Ethics & Grant Coordinator
	Manager, Insurance & Risk
> Level 1	Biosafety Advisor
tional Org	Affiliations@uleth.ca



No Can previous other agreements be used for review of current agreement?

ORIS provides comments and edit suggestions for review by internal Legal Council and it is forwarded to Legal and the assistant for feedback.

No

**ORIS** revises agreement according to comments. Legal is contacted with any resulting questions, otherwise proceed as usual.

Yes

ORIS works with PI as needed to provide suggested edits for external institution review as required (internal checklist used to assist with process).

Edits are accepted and/ or agreement is in accordance with all ULethbridge Legal and Contracts policies. Pl must also approve edits.

Pl or source sends draft agreement to ORIS for review

Agreement is with an organization ORIS has worked with in the past and is the same as previous agreements.



Agreement is compared to most recent fully executed agreement of the same organization for any discrepancies or concerns.

Discrepancy

No discrepancy (Ex. MTA from AddGene)

Approved agreement sent to VPR/AVPR for signing then partially executed agreement sent to external institution contact for full execution.

Fully Executed (FE) document locations: Research fund agreement—fund files Non-fund contracts—Access database Provide Legal with FE agreement if they have assisted with it.