



## *Research Management Excellence Award*

Please read the Awards Guidelines - Nomination & Selection Procedures Form on <https://cara-acaar.ca/GetInvolved/Awards> , before submitting this nomination letter to [sarahlampsoncara@gmail.com](mailto:sarahlampsoncara@gmail.com).

(date)

Dear CARA Awards Committee,

I am (honoured/pleased/delighted) to nominate (nominee name) for the **Research Management Excellence Award**.

(Nominee name) is an exceptional research manager who has made outstanding contributions to the profession through innovation, creativity, hard work and dedication and achieved excellence in the profession beyond the scope of (his/her) primary professional role by:

- Examples of enhancement of the reputation of our profession
- Examples of contribution to the practice of research management nationally or internationally through publication, development of new procedures or other leadership
- Examples of commitments to continuous improvement as shown by engagement in the ongoing study of research management best practices
- Examples of high standards of customer service

I recommend (nominee name) most strongly for the **Research Management Excellence Award**.

Sincerely,

(nominator name)