



## *Research Project Management Award*

Please read the Awards Guidelines - Nomination & Selection Procedures Form on <https://cara-acaar.ca/GetInvolved/Awards> , before submitting this nomination letter to [sarahlampsoncara@gmail.com](mailto:sarahlampsoncara@gmail.com).

(date)

Dear CARA Awards Committee,

I am (**honoured/pleased/delighted**) to nominate (**nominee name**) for the **Research Project Management Award**.

(**Nominee name**) is an exceptional research project manager who has made outstanding contributions to the profession of research administration and management through the adoption, implementation or project management excellence within a project, team, department or institution **and/or** made a significant contribution to fostering project management excellence in the field of research administration.

- **Examples of implementation**
- **Examples of the standards and professionalism of research project management made and contribution to the practice of project management in research national or internationally through publications, education efforts, innovation, implementation of project management principles, or influence of research administration practice**
- **Examples of achieved excellence in the profession beyond the scope of his/her primary professional role**
- **Examples of continuous improvement as shown by engagement in the ongoing study of project management best practices in research administration**

I recommend (**nominee name**) most strongly for the **Research Project Management Award**.

Sincerely,

(**nominator name**)