

Job Title: Knowledge Transfer and Impact Manager

Reference: 14809

Location: UWO Main Campus

Faculty/Unit: VP Research - Research Western

Department: Research Development & Services

Full-Time Continuing, PMA - Professional and Managerial Association

Classification & Regular Hours

Hours per Week: 35

Salary Grade: 16

About Western

With an international reputation for success, Western ranks as one of Canada's top research-intensive universities. Our research excellence expands knowledge and drives discovery with real-world application. Western also provides an exceptional employment experience, offering competitive salaries, a wide range of employment opportunities and one of Canada's most beautiful campuses.

About Us

Research Western provides strategic and administrative support to foster a culture of research excellence that enhances Western University's profile on the global stage.

Responsibilities

The Knowledge Transfer and Impact Manager leads the development and implementation of the knowledge exchange and impact strategy to support research partnerships at Western, and to work with the research groups to advance their programmes. The incumbent supports Western's capacity to engage in partnered research and student research learning experiences and provides their expertise to internal and external stakeholders through innovative knowledge exchange practices, program evaluation, training and tool development. The Manager initiates and leads large complex, multiple stakeholder, project-based strategic initiatives and provides support for grant applications for Principal Investigators (PIs) at Western. The incumbent develops and stewards relationships with internal and external stakeholders to facilitate opportunities for multi-disciplinary research and to understand emerging trends in knowledge translation. The Manager will manage resources, lead and direct the work of others, and ensure appropriate controls are in place to manage risks.

Qualifications

Education:

- Masters degree in a research based discipline
- PhD preferred
- Certificate in knowledge translation and/or program evaluation preferred

Experience:

- 5 years experience in strategic planning, knowledge exchange and program evaluation in a research, government, and/or university setting
- Experience applying evaluation techniques for knowledge exchange and impact evaluation
- Experience preparing and writing high quality research proposals with a track record of developing successful applications to high profile funding organizations preferred
- Experience using sigma/lean principles in program evaluation preferred

Knowledge, Skills & Abilities:

- Knowledge of Western collective agreements (particularly UWOPA) and policies impacting faculty members
- In-depth knowledge translation and evaluation science and with quantitative, qualitative and/or mixed methods approaches to research
- Knowledge of the Freedom of Information and Protection of Privacy Act (FIPPA) with an ability to deal confidentially with information that has financial, political, regulatory and reputational implications
- Project management skills to champion a project from conception to completion involving multiple funding sources, partners and outcomes
- Ability to develop new research initiatives and support large scale funding applications
- Ability to analyze and synthesize sizable amounts of detail/data with an ability to communicate research findings to academic and non-academic audiences using different approaches
- Ability to collaborate across internal and external boundaries to meet common objectives, improve outcomes and support work beyond one's own unit
- Communication skills with the ability to converse with, write reports for, and deliver presentations to all levels of the organization
- A well-defined sense of diplomacy including solid negotiation, facilitation, and conflict resolution skills
- Ability to promote individual growth by encouraging others to learn new skills and develop themselves
- Advanced judgment, analytical and problem solving skills with a consultative and collaborative approach to addressing issues and opportunities
- Results-oriented with the ability to motivate and coach employees to meet high performance standards, while working effectively as a member of the leadership team
- Influential interpersonal skills that build positive and strong relationships at all levels of the organization
- Excellent networking and liaison skills both within an organization and on a regional, national and international basis with an ability to establish and build healthy working relations and partnerships with clients, peers and external stakeholders
- Ability to work in a fast-paced environment, meet tight deadlines and adapt to growth and change
- Advanced computer skills including spreadsheet design, work processing and database management
- Ability to work well under pressure and handle multiple conflicting priorities in a fast-paced environment with frequent interruption

- Familiarity with University policies and procedures preferred

Western Values Diversity

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression.

Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact Human Resources at hrhelp@uwo.ca or phone 519-661-2194.

Please Note:

We thank all applicants for their interest; however, only those chosen for an interview will be acknowledged.